

# Pullman Christian School — Volunteer Driver Application Form 2017-2018 School Year

We often need help in transporting students on field trips or for sports events. Our school parents have been generous in their assistance. The purpose of this form is to reduce the liability of the school and volunteer drivers by being proactive in our selection of parent drivers. If you are interested in helping with such needs during the school year, please fill out this form and return it (along with a copy of your driver's license) to the school. A new Volunteer Driver Application Form must be filled out each school year.

## Section 1 – Volunteer Driver Information

Name: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Do you have a CDL: \_\_\_ Yes \_\_\_ No

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (State) (Zip Code)

\_\_\_ Yes \_\_\_ No Have you been in an accident in the last three years? If you answered YES, please describe the accident and its cause on another sheet of paper and attach it to this form.

\_\_\_ Yes \_\_\_ No Have you been ticketed for moving violations within the last three years? If you answered YES, please describe the infractions on another sheet of paper and attach it to this form.

\_\_\_ Yes \_\_\_ No Have you been convicted for DWI/DUI of alcohol or drugs, or had your license suspended for moving violations, hit and run, eluding an officer, reckless or negligent operation of a vehicle, or driving while under suspension or revocation? [Note: Our school will not be able to use volunteers with a "yes" answer even if the incident took place before the person became a Christian.]

## Section II – Requirements for Volunteer Drivers

I certify that for the 2017-2018 school year (please initial by each statement):

\_\_\_ I possess a valid \_\_\_\_\_ (state) driver's license.

\_\_\_ I will advise the school of any change in information provided on this form including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, nonrenewal of license or termination of license.

\_\_\_ Students riding in the van will be seated and wearing seatbelts. (No double belting of children is permitted.)

\_\_\_ I will read and follow the Driver Instruction sheet for the trip.

\_\_\_ I will notify the transportation coordinator if I no longer wish to drive or if I wish to be removed from the Approved Driver List.

## Section III – Declaration and Signature

I affirm that I will carefully transport students under my care, including obeying all traffic laws.

The information given on this form is true and correct to the best of my knowledge.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Section IV – School Administration Approval

\_\_\_ Approved \_\_\_ Disapproved for addition to the school's Approved Driver List.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Driver Instructions

Our school greatly depends on the involvement of our school parents for transportation on field trips and other off-site events. We really appreciate your taking the time to support your child's school and its activities. The following are guidelines that we ask our drivers to follow:

## **General Instructions**

- If you own or have access to a cellular telephone, please bring it with you on the trip for safety reasons. In case of illness or an emergency, please notify the Principal immediately. Do not use your cell phone while driving.  
Call: Sherri Goetze at 509-432-4645.
- It is important for volunteers to realize that they are acting as Christian role models for our students. Please be an example by demonstrating maturity in actions, attitudes, and dress.
- Only children enrolled in the activity may go. Under no circumstances may guests or siblings ride along.
- Do not allow rowdiness, disrespect, inappropriate voices, etc. Do not allow dangerous or potentially dangerous behavior on the trip.
- If you have questions about any aspect of the trip, expectations of drivers, or expectations for student behavior, please ask for assistance from the teacher coordinating the activity or the Principal.
- While operating a van, if you become aware of a repair that is needed or notice something that concerns you, please let the Principal know so that the vehicle can be inspected.
- Start every trip by filling up with gas. Do not trust the gas gauge alone.

## **Additional Instructions for Drivers**

- Please arrive at school at least 5 to 10 minutes before departure time.
- Copies of the Emergency Medical Release Forms for all students will be provided.
- Seatbelts must be worn at all times. Note that only one child is permitted per working seat belt.
- Please be sure that you understand the route to be taken. Please stick to the assigned route to and from the trip. Do not take a "better" way or stop for snacks, etc.
- It is expected that you will obey all traffic laws including maintaining acceptable speed limits.
- Please call the Principal right away if you experience car trouble or become lost. If someone has been hurt or is ill, please contact the teacher coordinating the activity or call the Principal for instructions.
- Children must enter and leave the vehicle from the curbside unless the vehicle is in a protected parking area or driveway.
- Children must not be left unattended in a vehicle.

## **Safety Information for Operating Vans**

- A 15-passenger van that's fully loaded has a rollover risk six times greater than one with fewer than five occupants. When more than 10 people occupy the van, the passenger weight raises the center of gravity and shifts it to the rear. To minimize the risk of rollovers, have passengers sit in the front seats first to keep weight in front of the rear axle.
- Since 15-passenger vans are wider and longer than cars, they require more space for changing lanes and more time for braking.
- Most 15-passenger vans have single rather than dual rear wheels. This means they don't have enough rear traction when fully loaded to safely perform emergency steering maneuvers. A sharp turn in an emergency could cause rear tire slide, fish-tailing, or rollover.

Thanks for being a driver for Pullman Christian School. We truly appreciate your help!